



The 2019 CP Non-Qualifying Figure Skating Championships



Vacaville Ice Sports
Vacaville, California

Hosted by the Vaca Valley Figure Skating Club
October 10-14, 2018

The Non-Qualifying Competition at the 2019 Central Pacific Regional Figure Skating Championships will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, as well as any pertinent updates which have been posted on the U.S. Figure Skating website.

This event is a standard U.S. Figure Skating Nonqualifying Competition
LG/5/31/18



This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and is a currently registered member of a U.S. Figure Skating member club, a collegiate club or an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. Citizens.

ELIGIBILITY/TEST LEVEL:

Test level: Competition level is the highest test passed as of the entry deadline, in the discipline the skater is entering. Entrants may skate one level above that for which they qualify, but they may not skate down in any event.

Age restrictions/requirements:

Skaters entering juvenile free skate events (Well Balanced Program) must be 12 years of age or younger as of the close of entries. Skaters entering open juvenile free skate events (Well Balanced Program), must be 13 years of age or older at the close of entries.

Skaters entering beginner – pre-juvenile events will be divided as closely as possible by age, should the number of entries warrant more than one group.

ENTRIES:

Entries will only be accepted online via www.usfsaonline.org. Online registration opens July 15, 2018 and closes **September 1, 2018**. Skaters wishing to register for the competition will need their U.S. Figure Skating member number and password.

FOREIGN SKATERS:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition. This can be done by choosing the “Non-Member? Create Account” option on the [Members Only](#) login page. For additional information, click [here](#).

REGISTRATION INSTRUCTIONS:

1. Go to www.usfsaonline.org
2. Enter your U.S. Figure Skating or Learn to Skate Member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Select the “Registration/Administration” option under the Events tab.
4. Click “Event Registration & Information”
5. Choose “2019 CP Non-Qualifying Figure Skating Championships” from the list of competitions.
 - a. If you need assistance completing your registration, contact EMSupport@usfigureskating.org.

EMS SKATER PORTAL:

Once online registration has been completed, you will gain access to your EMS Skater Portal for this competition. This is where you will manage music and PPC upload as well as purchase practice ice, view the competition schedule (once available) and update coach information. To access your skater portal, click the **BLUE** Event Management System button on the [Members Only](#) landing page then select the competition name from options at the bottom of the screen.

REFUND POLICY:

Entry fees will not be refunded after September 1, 2018 unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals. The online processing fees are not refundable. Payment of the entry fee will be required before the skater is allowed to participate in practice ice or events..

FACILITIES:

The Vacaville Skating Center & Vacaville Ice Sports is the home rink for The Non-Qualifying Competition held in conjunction with the 2014 Central Pacific Regional Figure Skating Championships. It is located at 551 Davis Street, Vacaville, California 95688. Access is from the Interstate 80 freeway and the Davis Street off ramp, from either direction.

The facility has two ice surfaces: Davis Street Ice and Mason Street Ice. Davis Street Ice is 200' x 85' with rounded corners and has seating for approximately 200. Mason Street Ice is also 200' x 85' with rounded corners and has seating for approximately 100.

Each rink has four locker rooms, which may be used as dressing rooms. The facility has a snack bar, which will be open to the public during the event. Parking is free and abundant. Hotels are close to the rink. Several eating establishments, a theater and Starbucks are within walking distance.

MUSIC

All competition music must be electronically submitted via the EMS Skater Portal through the Music & Program Content tab no later than September 1, 2018. All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

MUSIC CRITERIA:

- File Format: MP3 (only format EMS will accept)
 - For assistance with file conversation, click [here](#).
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
 - This will be verified by the music chair and they may request you upload a corrected file
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

LIABILITY: U.S. Figure Skating, Vaca Valley Figure Skating Club and Vaca Ice Sports accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

JUDGING SYSTEM:

6.0 JUDGING SYSTEM

All events will be judged under 6.0.

EVENTS:

Well Balanced

No Test, Pre-Preliminary, Preliminary, Open Pre-Juvenile, Pre-Juvenile, Open Juvenile

Excel

Pre-Preliminary Excel, Preliminary Excel, Preliminary-Plus Excel, Pre-Juvenile Excel, Pre-Juvenile Plus Excel

Specialty Events (Compulsory Moves, Jumps Challenge, Spins Challenge)

No Test, Pre-Preliminary, Preliminary, Pre-Juvenile, Open Juvenile

REGISTRATION:

The Registration Desk will be open starting Friday, October 12, 2018 through Monday, October 14, 2018 two hours prior to the first scheduled practice or competition event and will remain open through the last scheduled event each day. The Registration Desk is located in the Front Lobby area to the right of the front entrance. All skaters are expected to be in the arena one hour prior to the start of their scheduled event.

Please register promptly upon arrival.

LOCKER ROOMS AND CHANGING AREAS: Please click here to review the [Locker Rooms and Changing Area policy](#). More detailed information can be found in the [SafeSport Handbook](#).

PRACTICE ICE: All practice ice will be available for purchase online through the EMS Skater Portal. A timeline for practice ice sales periods will be available for viewing on the Main page of your skater portal. WWW.CPREGIONALS.COM

PHOTOGRAPHY/VIDEOGRAPHY: The 2019 CP Non Qual Figure Skating Championships official photographers:

- Harold Johnsen Photography - Awards
- Melanie Heaney Action Photography www.melanieheaney.com
facebook.com/mheaneyphoto instagram: [@mheaneyphoto](https://instagram.com/mheaneyphoto)

Order forms will be available in the lobby. Photographs may be taken for personal use only.

Please note: Flash photography of the competition, including practice ice, is strictly prohibited per U.S. Figure Skating policy.

AWARDS:

Medals will be awarded for first through fourth place. **Results are not official until posted.** Medalists are requested to appear in costume at the designated awards area for podium photos following the posting of results.

OFFICIAL NOTICES:

Bulletins and Notices will be posted in the Lobby next to the front entrance. The official schedule of events will be posted on the official bulletin board and will supersede all other schedules. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule

of events will be posted prior to the competition.

IMPORTANT NOTICE FOR ALL COACHES:

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the following requirements:

U.S. Figure Skating athletes:

- Current member in good standing with U.S. Figure Skating
- Completed background check (green light status)
- Completed SafeSport Training*
- Continuing Education Requirements (CERs) for the 2018-19 Competition Season
- Proof of current general liability insurance with limits of \$1 million per occurrence/\$5 million aggregate.

*SafeSport training is available through <http://www.usfsaonline.org> for full members of U.S. Figure Skating (through Learn to Skate USA portal for instructors). There is no cost to this training and certification is valid for 2 seasons

The LOC will have a list of compliant coaches who are approved to receive a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential. There can be no exceptions to this policy.

For more information regarding Coach Compliance, please visit:
<http://usfsa.org/content/Coaches%20Requirements%20Chart.pdf>

CONTACT INFO: If you have questions, please contact **LOC:** Marc I. DeContreaus (2019regionalslocvfvsc@gmail.com) or **Registrar:** Jean Fahmie jffskate@comcast.net or **Practice Ice Chair:** Beshara Elmufdi - besharae@elmufdi.com

ADDITIONAL INFORMATION:

PROGRAM AND ADVERTISING

If you would you like your photo in the event souvenir program, email a photo to davehopson@sbcglobal.net, no later than September 1, 2018. Photos should be a "yearbook style" headshot in JPEG or PNG format with a pixel resolution of at least 600x400 pixels. Detailed instructions with a link to the email address will be available on the event website www.vfvsc.org. Photographs and media forms will be used for the program and publicity of the event. Submission of a competition entry automatically grants permission to use all accompanying information, including photographs, for publicizing these Championships. Programs can be purchased at the cost of \$20 per program. It is in your best interest to pre-purchase your program, as there will be a limited availability at the event.

MERCHANDISE

Event merchandise will be available for purchase at the arena, as well as via link to the competition web site, which is available at www.vfvsc.org.

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ADMISSION

Entrance to the competition is by credential or ticket only and these are not transferrable. Credentials and tickets for The Non-Qualifying Competition may also be used for admission to events at the 2019 CP Non Qual Figure Skating Championships being held simultaneously.

TICKET PRICES

All-Event tickets	
Adults & Children 13 and over	\$40.00
Children 7-12	\$15.00
Children (under 7)	Free when accompanied by a ticketed adult
Seniors 65 & over	\$15.00

One-Day tickets	
Adults & Children 13 and over	\$10.00
Children 7-12	\$5.00
Children (under 7)	Free when accompanied by a ticketed adult
Seniors 65 & over	\$5.00

CREDENTIALS

Each athlete will receive complimentary credentials for one (1) chaperone and one (1) designated approved coach. An additional Coach Credential can be purchased for \$40.00. Purchasing information can be found on-line at www.cpreregionals.com.

The credentials are marked with the individual's name and are non-transferable. You must have credentials to enter the Davis or Mason ice rinks, the warm-up area or the locker rooms.

One additional chaperone and coach credential may be purchased at the registration desk. Additional chaperone and coach credential badges are \$40 each.

At the time of registration, after competition music has been turned in, each competitor will receive his or her credential. The chaperone & coach will pick up their credential badge separately at check-in.

A photo ID must be shown by all chaperones and coaches when the credential is picked up.

Badges must be worn at all times while in Davis or Mason ice rinks. Any lost badges will be replaced for an additional charge of \$40 per badge.

HOTEL & TRANSPORTATION

Hotel Information

OFFICIAL HOTEL

Hampton Inn and Suites / Vacaville

800 Mason Street, Vacaville, CA 95688

Ph: 707-469-6200

Fax: 707-469-6300

Organization Name: **VVFSC**

Courtyard Marriott / Vacaville

120 Nut Tree Parkway, Vacaville, Ca 95687

Ph: 707451-9000

Fax: 707-449-3952

The Courtyard Marriott/Vacaville is located 4.3 miles from Vacaville Ice Sports.

Best Western Plus

1345 Commercial Way, Dixon, CA 95620

Ph: 707-678-1400 Ext 143

Fax: 707678-0754

The Best Western is located 11 miles from Vacaville Ice Sports.

Transportation Information

Sacramento (SMF) to Vacaville Ice Sports: 39 to 41 miles depending on route.

Oakland (OAK) to Vacaville Ice Sports: 58 to 63 miles depending on route

San Francisco (SFO) to Vacaville Ice Sports: 66 to 73 miles depending on route

COACH CREDENTIALS

In accordance with current rules, all coaches participating in this event must be so designated by a skater, and:

- A current member of U.S. Figure Skating (club membership or individual member)
- A current member in good standing with the PSA
- Current with Coach Registration (requires annual fee and background check)
- Registered as a Coach with U.S. Figure Skating. For more information on the registration process, please visit www.usfigureskating.org
- Listed as Coaches Education Requirement (CER) Category A or B compliant for 2017-2018
- A coaches' requirements chart can be found here:
<http://www.usfigureskating.org/Content/Coaches%20Requirement%20Chart.pdf>.

Coaches Credentials will be provide all cleared coaches. Credentials will be marked with the coach's name and are non-transferable. Every coach in attendance will be required to check in at the registration table and must show a photo I.D. to receive their credential. It is recommended that all coaches also bring any registration confirmation materials. Any coach

who is not on the cleared list available from U.S. Figure Skating will be required to show proof of membership with U.S. Figure Skating, a Coaches Registration card, proof of CER compliance, as well as their photo I.D.

Coaches must wear their badge at all times when coaching skaters at rink side of a sanctioned competition. Monitors will be instructed to ensure that anyone standing rink side has their credential.